

			Planned days	Actual days	Reason for Variance
ANNUAL REVIEWS	Benefits	Governance	15	22.7	5.3 days 14/15 work - work undertaken by new member of staff
	Cash and Bank	Governance	10	5	
	Council Tax	Governance	10	21.8	3.2 days 14/15 work - work undertaken by new member of staff
	Creditors	Governance	15	16.8	
	Debtors	Governance	15	13.5	
	Housing Rents	Governance	15	5	
	Main Accounting	Governance	10	10.2	
	NNDR	Governance	10	21.1	3 days 14/15 work - work undertaken by new member of staff
	Payroll	Governance	10	9.8	
	Treasury Management	Governance	10	2	
	IT	Governance	4	6.3	
	Theatres Reconciliation	Governance	5	5.2	
	Claims work		80	116.8	14/15 work being completed and 15/16 work begun - also extra testing required for 15/16
		209	256.2		

Contingency		25	16.2	
NFI		20	0	
Special Investigations/advice		40	12.2	
Follow ups re audits carried out in previous year		30	13.2	
Consultancy		20	0	
		135	41.6	

CARRY FORWARDS FROM 14/15 PLAN	Waste contract	Contract	10	6.8	Completed
	Software Compliance	IT	5	11.4	Completed - carried out by new member of staff
	Internet Controls	IT	10	5.9	Completed
	Change Controls	IT	5	0.3	Carried forward
	CHRIS	IT	5	4.6	Completed
	Electoral Computer System	IT	5	3.6	Completed
	Customer Contact	Review	10	12.3	Completed - extra piece of work requested.
	Planning System	IT	10	17	Completed - carried out by new member of staff
	Leasing and Licensing	Review	10	16.3	Completed - carried out by new member of staff
	Right to Buy	Review	10	4.7	Ongoing
		80	82.9		

REQUESTS	IT Systems Resilience and Redundancy	Review	10	0	
	Building Control	Review	10	0.7	
			20	0.7	

Please turn
over

			Planned days	Actual days	Reason for Variance
HIGH RISK	Open Revenues	Review	10	9.4	Ongoing
			10	9.4	
MEDIUM RISK REVIEWS	Engineering	Review/Contract	10	0.4	Postponed to 16/17
	Telephones	Review	10	17.6	Completed - carried out by new member of staff
	Personal Loans	Review	10	10.8	Completed
	Seafront Services	Review	15	8.4	Completed
	Asset Management	Review	10	0.3	Postponed to 17/18
	Licences (Entertainment and Taxis)	Review	10	18.8	Completed - carried out by new member of staff
	Procurement	Review	20	21.4	Completed
	Business Continuity Planning	Review	10	4.4	Completed
	Cafi Bank Rec	IT	10	6	Completed
Performance Management	Review	10	1.8	Postponed to 16/17	
			115	89.9	
LOW RISK	IT Contract	Contract	5	2.2	Carried forward
			5	2.2	
PLAN TOTAL			574	482.9	